

Board of Directors – Letter of Intent



SOUTH TEMISKAMING SUD

Community Futures Development Corporation
Société d'aide au développement des collectivités

To: South Temiskaming CFDC Chairperson

Greetings,

I would like to confirm my intention and availability to serve on the Board of Directors of the South Temiskaming Community Futures Development Corporation (STCFDC) for the South Temiskaming area bounded to the North by Earleton and the Township of Armstrong; to the South by Marten River and Bear Island; to the West by Elk Lake and the Township of James; and to the East by Belle Vallée and the Township of Casey, including all municipalities and townships contained within this area.

I would welcome the opportunity to contribute to the STCFDC's mandate to support community economic development in partnership with other community stakeholders by promoting the utilization of all available resources in the South Temiskaming area. I have attached my signed application form for your consideration. I look forward to hearing from you in the near future.

Sincerely,

Signature: _____

Name: _____ (please print)

Date: _____

By applying to this Board, I understand that I will provide at least 2-4 hours a month in attendance to meetings and/or events, and that I do not have any conflicts of interest in becoming a Member.



Board of Directors - Application Form



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Thank you for your interest in joining the STCFDC's Board of Directors. Please use this form to provide information about yourself. The following information will be shared with current Board Members.

Name:			
Home phone:		Cell phone:	
Email address:			
Home address:			
Occupation:			
Employer:			

Briefly describe why you would like to join our Board of Directors / What contribution do you feel you can make?

Your current organizational affiliations – if any (names of the organizations and your role(s)):

Please list your areas of expertise which you feel would contribute to the mandate of the STCFDC (i.e. Community / Economic Development, Financing, IT, Resource Management, etc...):

By applying to this Board, I understand that I will provide at least 2-4 hours a month in attendance to meetings and / or events, and that I do not have any conflicts of interest in becoming a Member.

Signature:

Date:



467, avenue Ferguson Avenue,
P.O. Box / C.P. 339
Haileybury, ON P0J 1K0
www.southtemiskaming.com

The **South Temiskaming** Community Futures Development Corporation has been delivering the Government of Canada's Community Futures Program since 1988.

Our main focus is to assist our communities to strengthen and diversify their local economies by providing access to capital, by way of repayable loan investments, to local small-to-medium sized businesses that create or maintain jobs and by supporting community economic development efforts in South Temiskaming.

The South Temiskaming CFDC, as an economic development entity, plays a vital role in promoting economic growth in the southern half of the District of Timiskaming. The communities we service are bounded to the North by Earleton and the Township of Armstrong; to the South by Marten River and Bear Island; to the West by Elk Lake and the Township of James; and to the East by Belle Vallée and the Township of Casey, including all municipalities and townships contained within this geographic area (our catchment area).

Mission and Statement

The South Temiskaming CFDC is funded by the Government of Canada / FedNor. We undertake strategic planning, community economic development, business counselling and referral, as well as investments in new and existing businesses in the catchment area of South Temiskaming. We anticipate, monitor, co-ordinate and facilitate community economic development in partnership with other community stakeholders by promoting the utilization of all available resources in South Temiskaming.

Strategic Plan

- 1. Business Development** – To develop and diversify the economy of South Temiskaming, the STCFDC will be responsive to the local business community by delivering a wide range of business development services.

1.1 To provide access to capital for the creation of new employment and job maintenance, with emphasis on the local and regional growth sectors of the area economy.

1.2 To facilitate the provision of business advice, training and support for new and existing businesses and entrepreneurs with emphasis on the growth sectors of the area economy.

1.3 To foster and develop the entrepreneurial spirit in area youth.

- 2. Community Economic Development** – The STCFDC will use available resources to undertake and / or support locally-driven sectoral and community economic development (CED) initiative in South Temiskaming.

2.1 To work in co-operation with area communities and stakeholders to assess local problems, establish objectives, and implement strategies that support strategic goals and socio-economic development.

2.2 To facilitate, encourage and support an ongoing regional approach to community economic development in South Temiskaming.

2.3 To support strategic planning activities of area communities and stakeholders in South Temiskaming.

Other Strategic Directions:

In addition to the primary strategic goals identified above, the STCFDC takes into consideration the following strategic direction when considering organizational involvement.

- Support for innovation in the knowledge-based economy.
- Promotion of international trade and export development.
- Promotion of the participation of Youth, Women, the Francophone community, Aboriginals, and Social Enterprises in the local economy.

Please visit the website or our Facebook page for more information on services offered.

www.southtemiskaming.com or [@South Temiskaming CFDC](https://www.facebook.com/SouthTemiskamingCFDC)





What we do

We assist entrepreneurs who are reviewing their marketing and business plans and we provide counselling on most business related issues such as human and financial resources management. We also provide information on government assistance programs and can help with applications. These services are aimed at providing preliminary assistance that enables clients to then proceed with their own business planning or move on to acquiring professional consultants as needed.

Board Composition

The affairs of the South Temiskaming Community Futures Development Corporation are managed by a local Board of Directors comprised of between seven (7) and eleven (11) directors, all of whom reside within the boundaries of our catchment area.

Current Board of Directors and Staff

1. Chairperson – Dan Cleroux
2. Vice-Chairperson – Carman Kidd
3. Treasurer – Logan Belanger
4. Secretary – John Bernstein (ex-officio)
5. Jamie Koistinen
6. Janet MacDowall
7. William Mackey
8. Lisa Neil

Staff

1. Executive Director – John Bernstein
2. Business Loans Officer – Chantal Côté-Paquette
3. Part-time Administrative Assistant – Rosanne de Vries

Board of Directors' meetings

- Meetings are normally scheduled at 12:00 p.m. and held every 6 - 8 weeks upon notice given by the Chair and / or Executive Director and may be held in-person and/or electronically.
- The Board of Directors reserves the right to schedule additional meetings as needed.

For questions and/or more information about the Board of Directors of South Temiskaming CFDC, please contact: **John Bernstein- Executive Director** -- 705-672-3021 or by email to john@southtemiskaming.com

